

Section 3: Requirements for Membership and Licensure in Prince Edward Island

Veterinarians who wish to practice veterinary medicine in Prince Edward Island must be members in good standing with the PEIVMA and licensed to practice by the PEIVMA.

To be eligible for licensure, veterinarians must complete both:

1. The membership application form and
2. The application for license.

Applicants are responsible for providing ***all of the required documentation and associated fees listed below*** before the application will be considered.

Two (2) categories of membership may be applied for. Please review carefully and provide the required documentation and fees as listed below.

1. **Short-term membership** – any person eligible for a regular membership (see details below) may apply for a short-term membership for a specific period of time not to exceed four months. This member is not eligible to hold office.
2. **Regular membership** – A veterinarian who holds a
 - a. **Certificate of graduation** (i.e.: degree) in Veterinary Medicine from a university **accredited by the CVMA** at the time of graduation; or
 - b. **Certificate of qualification** from the National Examining Board of the CVMA; or
 - c. **Certificate of graduation** in veterinary medicine from a university that was **not accredited by the CVMA** at the time of graduation and proof of academic appointment with the Atlantic Veterinary College

Five (5) categories of licenses are available in PEI. Please review carefully and provide the required documentation and fees as listed below.

1. **General license** – veterinarians holding a Certificate of Qualification from the National examining board may apply for a general license.
2. **Academic license** – veterinarians contracted to work as **faculty at the Atlantic Veterinary College**. If the veterinarian is not a graduate from a CVMA accredited veterinary school, an indemnity agreement between the University of PEI and the PEIVMA is required. The applicant is limited to practice within the scope of the academic appointment and is not eligible for reciprocity with other provinces under the reciprocity agreement.
3. **Educational license** – veterinarians with an appointment as an **intern or resident at the Atlantic Veterinary College**. An indemnity agreement between the University of PEI and the PEIVMA is required if the applicant is from a non-accredited school. All applicants must have a letter of appointment from AVC. The applicant is limited to practice within the scope of the educational program and the license terminates when the internship or residency for which the license was granted is completed.
4. **Limited license** – veterinarians holding a general license who can prove to the satisfaction of the licensing board that they are members in good standing of the association **and** that the applicant is a recognized specialist in the discipline or species by which they agree to limit their practice of veterinary medicine (i.e.: board certification). The applicant is not eligible for reciprocity with other provinces under the reciprocity agreement.
5. **Short term license** – veterinarians with **temporary appointments at the Atlantic Veterinary College** or for a licensed member in general practice for a period of time not to exceed 4 months.

The veterinarian must be sponsored by a licensed member of the association who undertakes, prior to the commencement of the short-term practice, to execute an agreement in favor of the association agreeing to liability for the short-term licensee.

Checklist for membership application

- A completed membership application form
- Certificate of educational qualification
 - copy of degree or official transcript indicating date of graduation from an accredited veterinary school or
 - a certificate of qualification (C of Q) from the National Examining Board or
 - a certificate of graduation in veterinary medicine from a Canadian university that was not accredited by the CVMA at the time of graduation *and* produce evidence of academic appointment with AVC
- Letter of good standing from other licensing jurisdictions if transferring from another province/state/country (contact the registrar(s) from your past and current association(s))
- Signed declaration of applicant
- The required fee (see below for fee structure)

For more information on obtaining a copy of your C of Q contact:

Canadian Veterinary Medical Association

339 Booth Street

Ottawa, ON K1R 7K1

Tel: (613) 236-1162 Fax: (613) 236-9681

Email: admin@cvma-acmv.org

Link: http://canadianveterinarians.net/Documents/Resources/Files/1510_NEBwebsiteinfoE.pdf

Checklist for license application

- Completed membership application or proof of current membership with the PEIVMA
- Completed license application
- Certificate of qualification from the CVMA National Examining Board (*general, limited or short-term license application*)
- Proof of academic appointment to the AVC (*academic license application only*)
- Indemnity agreement if you are a graduate of a non-accredited veterinary school (*academic, educational and short-term license applications only*)
- Proof of acceptance in an internship or residency at AVC under the direction and supervision of a licensed employee of AVC (*educational license application only*)
- Proof of temporary appointment and sponsorship by AVC or by a licensed member (*short-term application only*) according to Bylaw 16.5(5)A
- Signed declaration of applicant
- The required license fee (see below for fee structure)

Membership, License and Application Fees

License type	Application fee (\$)	Membership fee* (\$)	License fee (\$)	GST (5%) (\$)	Total payable to PEIVMA (\$)
General (full year)	25.00	550.00	100.00	27.50	677.50
General (after May 1)	25.00	275.00	100.00	13.75	388.75
Academic (full year)	25.00	550.00	100.00	27.50	677.50
Academic (after May 1)	25.00	275.00	100.00	13.75	388.75
Educational (full year)	25.00	550.00	25.00	27.50	602.50
Educational (after May 1)	25.00	275.00	25.00	13.75	313.75
Limited (full year)	25.00	550.00	100.00	27.50	677.50
Limited (after May 1)	25.00	275.00	100.00	13.75	388.75
Short term	25.00	138.50 appointments with a 4-month period	100.00	13.18	276.68

An additional rush fee of \$150.00+GST(\$7.50) will be applied to applications requiring approval less than 3 weeks prior to start date.

A minimum of five business days must be given for processing.

Failure to provide all required documentation and fees will delay approval of application.

***Full-year memberships run from October 1–September 30 each year. Membership applications after May 1 are subject to a pro-rated amount (as listed above) and run from May-September 30.**

***Applicants for membership only (*not eligible to practice veterinary medicine in PEI*) must pay the corresponding application fee and membership fee as listed above plus 5% GST.**

***Applicants for license only (*already PEIVMA members*) must pay the corresponding license fee plus application fee as above plus 5% GST.**

Fees are due in October of each year. An invoice will be sent to each member annually. Delinquent accounts will result in termination of membership and license to practice veterinary medicine in PEI.

Forward complete application package with associated fees to
Registrar, PEIVMA, Box 21097, 465 University Avenue, Charlottetown, PE, C1A 9H6

Please provide written notice to the registrar of resignation from the PEIVMA .